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The proposed amendments are highlighted. The amendments would add language to the following sections of the Council Handbook: the beginning of the fifth paragraph of page 4, "Ad Hoc Committees and Task Forces," the fourth paragraph of page 13, "Regional Boards," and to the third paragraph of page 32, "Boards and Commissions."

The following sections would be revised as follows:

Page 4: Ad Hoc Committees and Task Forces.

Members of ad hoc committees and task forces are appointed according to the following process. A standing subcommittee consisting of two members of the City Council is charged with an advisory role of providing the Mayor with recommendations for appointments to vacancies on ad hoc committees and task forces. This subcommittee then presents its recommendations to the Mayor and the City Council at a City Council meeting at which time, with the Mayor's concurrence, the recommendations for appointments are presented to the Council by the Mayor for confirmation. The Mayor shall appoint Councilmembers to standing and ad hoc subcommittees as required to accomplish the work of the City Council. It will be the responsibility of these subcommittees to inform and make recommendations to the City Council and submit those recommendations to the City Council for a vote. Staff shall work with and support City Council appointed subcommittees and task forces as required.

Page 13: Regional Boards.

Members of regional boards are appointed according to the following process. A standing subcommittee consisting of two members of the City Council is charged with an advisory role of providing the Mayor with recommendations for appointments to vacancies on the various regional boards. This subcommittee then presents its recommendations to the Mayor and the City Council at a City Council meeting, at which time, with the Mayor's concurrence, the recommendations for appointments are presented to the Council by the Mayor for confirmation.

The role of the Mayor and Councilmembers on regional boards will vary depending on the nature of the appointment. Representing the interests of Milpitas is appropriate on some boards; this is generally the case when other local governments have their own representation. Examples might be serving on the County Water Commission or County Emergency Preparedness Council. Other appointments, such as Library J.P.A and the Valley Transportation Agency Board of Directors are broader in nature; these boards depend on its members taking a more regional approach.

Page 32: BOARDS AND COMMISSIONS

Boards and commissions are established by the City Council. The purpose of boards and commissions is to provide advice to the Mayor and Councilmembers to aid in its decision

making and to handle matters within its area of expertise. Boards and commissions should submit their recommendations to the City Council in writing. Once the City Council has reached a decision after due consideration of a matter, it is inappropriate for a board or commission to criticize or attempt to change a council decision. A list of staff members who serve as primary staff contact to each commission is included as Appendix E.

No member of any board or commission may be a member of any other board or commission or hold any paid position with the City, unless otherwise approved by the City Council. In order to be eligible for an appointment to any board or commission, a person must be a resident of the City, unless otherwise provided by law.

With the exception of the Planning Commission whose members are appointed by the entire City Council, members of boards and commissions are appointed according to the following process. A standing subcommittee consisting of two members of the City Council is charged with an advisory role of providing the Mayor with recommendations for appointments to vacancies on the various bodies. This subcommittee then presents its recommendations to the Mayor and the City Council at a City Council meeting, at which time, with the Mayor's concurrence, the recommendations for appointments are presented to the Council by the Mayor for confirmation. The members of each board or commission are appointed by the Mayor or by the Councilmembers in accordance with the governing law.

The number of members, length of terms, time of appointment and method of appointment differ. The accompanying chart, set forth in Appendix E sets forth the composition of each commission. Members are subject to removal by a vote of three Councilmembers. Board and commission members are appointed to serve for one term at a time. Terms continue until a successor is appointed and qualified.

From time to time the City Council may establish non-compensated citizen committees or task forces of limited duration to focus on specific topics.